

# PL@N:IT

Computer Recruitment

## WEEKLY TIMESHEET

Week Ending: .....

Contractor Name: .....

Position: .....

Client Company: .....

Client Name .....

Telephone Number: .....

Day	Site	Basic Hours	Total
Saturday			
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
		Total Hours Worked	

### CONTRACTOR DECLARATION:

I confirm that the above is a true record of the hours worked and that payment will be made in respect of these hours according to your terms and conditions of business.

Signed: .....

Date: .....

### CLIENT DECLARATION:

I confirm that the above is a true record of the hours worked and that payment will be made in respect of these hours according to your terms and conditions of business.

Signed: .....

Date: .....

Print Name and Position: .....

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